

In pursuance of the provisions of clause (3) of article 348 of the constitution, the Governor is pleased to order the publication of the following English translation of notification no. 905/XIX-1-93-77/91 dated July 28, 1993.

**GOVERNMENT OF UTTAR PRADESH
INFORMATION DEPARTMENT
SOOCHNA ANUBHAG-1**

NOTIFICATION

Miscellaneous

No. 905/XIX-1-93-77/91
Dated: Lucknow July 28, 1993

In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of all existing rules and orders on the subject, the Governor is pleased to make the following rules regulating recruitment and conditions of service of person appointed to the Uttar Pradesh Information Department Film Photo Unit Service.

**THE UTTAR PRADESH INFORMATION DEPARTMENT FILM PHOTO UNIT
SERVICE RULES, 1993**

PART-1-GENERAL

Short title and commencement	1.(i)These rules may be called the Uttar Pradesh Information Department Film Photo Unit Service Rules, 1993. (ii) They shall come into force at once.
Status of the Service	2. The Uttar Pradesh Information Department Film Photo Unit Service comprises Group'B', 'C' and 'D' posts.
Definitions.	3. In these rules unless there is anything repugnant in the subject or context:- (a) "Appointing authority" means the Director of Information and Public Relations Department, Uttar Pradesh (b) ' Citizen of India' means a person who is or is deemed to be a citizen of India, under part II of the constitution; (c) 'Subordinate Commission' means the Uttar Pradesh subordinate Service Selection Commission; (d) "Constitution" means the Constitution of India; (e)"Director' means the Director of

	<p>Information and Public Relations Department Uttar Pradesh;</p> <p>(f) 'Directorate' means the office of the Director of Information and Public Relations Department, Uttar Pradesh;</p> <p>(g) "Government" means the State Government of Uttar Pradesh;</p> <p>(h) "Governor" means the Governor of Uttar Pradesh;</p> <p>(i) "Member of the Service" means a person substantively appointed under these rules or the rules or orders in force prior to the commencement of these rules to a post in the cadre of service;</p> <p>(j) "Service" means the Uttar Pradesh Information Department Film Photo Unit Service;</p> <p>(k) "Substantive appointment" means an appointment, not being an ad-hoc appointment on a post in the cadre of the Service made after selection in accordance with the rules and if there are no rules, in accordance with the procedure prescribed for the time being by executive instructions issued by the Government.</p> <p>(l) "Year of recruitment" means a period of twelve months commencing from the first day of July of a calendar year.</p>
<u>PART-II-CADRE</u>	
Cadre of Service	<p>4.(i) The Strength of the Service and of each category of the posts therein shall be as such as may be determined by the Government from time to time.</p> <p>(ii) The strength of the Service and of each category of posts therein shall, until orders varying the same are passed under sub-rule (1), be as given in the appendix.</p> <p>Provided that:-</p> <p>(i) the appointing authority may leave unfilled or the Governor may hold in abeyance any vacant post, without thereby entitling any persons to compensation;</p> <p>(ii) the Governor may create such</p>

	additional, permanent or temporary post as he may consider proper.
<u>PART-III-RECRUITMENT</u>	
Source of recruitment	5. Recruitment to the various categories of posts in the Service shall be made from the following sources:-
(1) Film Distribution Officer: (2) Film Officer (3) Photo Officer (4) Film Production Manager:	By promotion through the Selection Committee from among the following. (a) 50% from substantively appointed Newsreel Cameramen and Photo Artists who have completed at least three years, service, as such, on the first day of the the year of recruitment. (b) 50% from substantively appointed Film Librarian and Photographers who have completed three years service, as such, on the first day of the year of recruitment.
(5) Film Librarian:-	By promotion through the selection Committee from amongst Film Cataloguers and Photo Cataloguers who have completed three years service, as such, on the first day of the year of recruitment.
(6) Newsreel Cameraman (7) Photographer	(a) 50% by direct recruitment through the Commission. (b) 50% by promotion through the Selection Committee from amongst substantively appointed Junior Newsreel Cameraman and Laboratory Incharge who have completed three years service, as such, on the first day of the year of recruitment.
(8) Photo Artist:	By direct recruitment through the Commission.
(9) Film Cataloguer (10) Photo Cataloguer	By direct recruitment through the Departmental Selection Committee.
(11) Junior Newsreel Cameraman:	(a) 50% by direct recruitment through the Departmental Selection Committee. (b) 50% by promotion through the Selection Committee from amongst substantively appointed Bromide Printers who have completed three years service, as such, on the first day of the year of recruitment.
(12) Laboratory Incharge:	By promotion through the Selection Committee from amongst substantively appointed Bromide Printers who have completed three years service, as such, on the first day of the year of recruitment.

(13) Bromide Printers:	By promotion through the Selection Committee from amongst substantively appointed Laboratory Assistants who have completed three years service, as such, on the first day of the year of recruitment.
(14) Laboratory Assistant:	By promotion through the Selection Committee from amongst substantively appointed Camera Coolies and Laboratory boys.
(15) Camera Coolie: (16) Laboratory Boy:	By direct recruitment through the Departmental Selection Committee.
Reservation:	6. Reservation for the candidates belonging to the Scheduled Castes, Scheduled Tribes and other categories shall be in accordance with the order of the Government in force at the time of the recruitment.
Nationality.	<p><u>PART IV- QUALIFICATIONS</u></p> <p>7. A candidate for direct recruitment to a post in the service must be-</p> <p>(a) a citizen of India; or</p> <p>(b) a Tibetan refugee who came over to India before the 1st January, 1962 with the intention of permanently settling in India; or</p> <p>(c) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka or any of the East African countries of Kenya, Uganda and the United Republic of Tanzania (formerly Tanganyika and Zanzibar) with the intention of permanently settling in India;</p> <p>Provided that a candidate belonging to category (b) or (c) above must be a person in whose favour a certificate of eligibility has been issued by the State Government.</p> <p>Provided further that a candidate belonging to category (b) will also be required to obtain a certificate of eligibility granted by the Deputy Inspector General of Police, Intelligence Branch, Uttar Pradesh:</p> <p>Provided also that if a candidate</p>

	belongs to category (c) above, no certificate of eligibility will be issued for a period of more than one year and the retention of such a candidate in service beyond a period of one year shall be subject to his acquiring Indian citizenship.
Note:	A candidate in whose case a certificate of eligibility is necessary but the same has neither been issued nor refuse may be admitted to an examination or interview and he may also be provisionally appointed subject to the necessary certificate being obtained by him or issued in his favour.
Academic qualifications:	8- A candidate for direct recruitment to the various posts in the Service must possess the following qualifications:
Post	
(1) Film Cataloguer (2) Photo Cataloguer: (3) Newsreel Cameraman (4) Photographer	(i) Must have passed the Intermediate Examination of the Board of High School and Intermediate Education, Uttar Pradesh or an examination recognised by the Government as equivalent thereto. (ii) A Diploma or Degree in Library Science of a recognized University established by law in India or from an Institution recognized by the government thereto. (i) Must have passed the Intermediate Examination of the Board of High School and Intermediate Education, Uttar Pradesh or an examination recognised by the Government as equivalent thereto. (ii) five years experience to operate still and movie cameras and Diploma or Degree in still or movie motion picture photography from a University established by law in India or from an Institution recognized by the Government. (iii) One year experience in still/movie motion picture photography.
(5) Photo Artist.	(i) Must have passed the Intermediate examination of the Board of High School and Intermediate Education, Uttar Pradesh or an examination recognized by the Government as equivalent thereto.

	<p>(ii) A diploma or degree in Commercial or Graphic Art from any Institution recognized by the Government.</p> <p>(iii) At least one year experience as an Artist in any Government, Semi-Government or Reputed Firm.</p> <p>(iv) Knowledge of finishing of negatives and enlargement and colouring transe light.</p>
(6) Junior Newsreel Cameraman:	<p>(i) Must have passed the Uttar Pradesh High School Examination of the Board of High School Intermediate Education or an examination recognized by the Government as equivalent thereto.</p> <p>(ii) Atleast three years experience to operate the still and movie camera in any Government, Semi-Government or reputed firm.</p>
(7) Lab Boy (8) Camera Coolie	<p>(i) Must have passed class VIII Examination.</p> <p>(ii) Must possess three years experience in any photo Laboratory.</p>
Preferential Qualification:	<p>9. A candidate who has:</p> <p>(i) Served in the Territorial Army for a minimum period of two years; or</p> <p>(ii) Obtained a "B" certificate of National Cadet Corp shall, other things being equal, be given preference in the matter of direct recruitment.</p>
Age	<p>10. A candidate for direct recruitment must have attained the age of twenty one years and must not have attained the age of more than thirty two years On the first day of the recruitment in which vacancies are advertised :</p> <p>Provided that the upper age limit in the case of candidates belonging to the scheduled castes, scheduled tribes and such other categories as may be notified by the Government from time to time shall be greater by such number of years as may be specified.</p>
Character	<p>11. The character of a candidate for direct recruitment to a post in the service must be such as to render him suitable in all respects for employment in Government service. The appointing authority shall satisfy itself on this point.</p>

Note:	Persons dismissed by the Union Government or State Government or by a local Authority or a Corporation or Body owned or controlled by the Union Government or a State Government shall be ineligible for appointment to any post in the Service. Persons convicted of any offence involving moral turpitude shall also be ineligible.
Marital status	12. A male candidate who has more than one wife living or a female candidate who has married a man already having a wife living, shall be ineligible for appointment to a post in the service: Provided that the Government may, if satisfied that there exist special grounds for doing so, exempt any person from the operation of this rule.
Physical fitness	13. No candidate shall be appointed to a post in the Service unless he be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of his duties. Before a candidate is finally approved for appointment, he shall be required to produce a Medical Certificate of fitness from Medical Board/Chief Medical Officer, as the case may be: Provided that a medical certificate of fitness shall not be required from a candidate recruited by promotion.
Determination of vacancies	<p><u>PART-V PROCEDURE FOR RECRUITMENT</u></p> <p>14. The appointing authority shall determine the number of vacancies to be filled during the year of recruitment as also the number of vacancies to be reserved for candidates belonging to the Schedule Castes, Scheduled Tribes and other categories under rule 6. The vacancies to be filled through the Commission shall be intimated to them. The vacancies to be filled directly through the Departmental Selection Committee shall be</p>

	<p>notified to the Employment Exchange. The appointing authority may also invite application directly from the persons who their names registered in the Employment Exchange. For this purpose, the appointing authority shall issue an advertisement in a Local Daily newspaper besides pasting the notice for the same on the notice Board. All such application shall be placed before the Selection Committee.</p>
<p>Procedure for direct recruitment through the Commission.</p>	<p>15. (1) Application for being considered for selection shall be called by the Commission in the form published in the advertisement issued by the Commission.</p> <p>(2) The Commission shall, having regard to the need for securing due representation of the candidates belonging to the Scheduled Castes, Scheduled Tribes and other categories in accordance with rule 6 call for interview such number of candidate who fulfill the requisite qualifications as they consider proper.</p> <p>(3) The Commission shall prepare a list of candidates in order of their proficiency as disclosed by the marks obtained by each candidate in the interview. If two or more candidates obtain equal marks the Commission shall arrange their names in order of merit on the basis of their general suitability for the service. The number of the names in the list shall be larger (but no larger by more than 25 percent) than the number of the vacancies. The Commission shall forward the list to the appointing authority.</p>
<p>Procedure for direct recruitment through the Departmental Selection Committee.</p>	<p>16. (1) For the purpose of Direct recruitment, there shall be constituted a Departmental Selection Committee comprising:-</p> <p>(i) Appointing authority.</p> <p>(ii) An officer belonging to Scheduled Caste or Schedule Tribe, nominated by</p>

	<p>District Magistrate, if the appointing authority does not belongs to Scheduled Caste or Schedule Tribe. If the appointing authority belongs to Scheduled Caste or Schedule Tribe , an officer other than belonging to Scheduled Caste or Scheduled Tribe to be nominated by the District Magistrate.</p> <p>(iii)Two officers nominated by the appointing authority one of whom shall be an officer belonging to backward class. If such suitable officers are not available in his department, such suitable officers shall on the request of the appointing authority be nominated by the District Magistrate and on his failure to do so, by reason of non-availability of suitable officers, such officers shall be nominated by the Divisional Commissioner.</p> <p>(2) All the applications received under rule 14 shall be placed before the Departmental Selection Committee. The Departmental Selection Committee shall scrutinize all the applications and shall having regard to the need for securing due representation of the candidates belong to Scheduled Castes, Scheduled Tribes and other categories in accordance with rule 6 call for interview such number of candidates as have come up to the standard fixed by the Committee in this respect.</p> <p>(3) The Departmental selection Committee shall prepare a list of candidates in order of proficiencies as disclosed by the marks obtained in the interview. If two or more candidates obtain equal marks, The Departmental Selection Committee shall arrange their general suitability for the post. The number of the names in the list shall be larger (but not larger by more than 25%) than the number of vacancies. The Departmental Selection Committee shall forward the list to the appointing</p>
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	authority.				
Procedure for recruitment by promotion through the Selection committee	<p>17. (i) Recruitment by promotion shall be made on the basis of seniority subject to the rejection of the unfit through the Selection Committee comprising :</p> <table border="0"> <tr> <td>(i) Director</td><td>Chairman</td></tr> <tr> <td>(ii) Two officer of the directorate not below the rank of Deputy Director to be nominated by the Director.</td><td>Members</td></tr> </table> <p>(2) The appointing authority shall prepare eligibility lists of the candidates in accordance with the Uttar Pradesh Promotion by Selection (on posts outside the purview of the Public Service Commission) Eligibility List Rules, 1986, and place the same before the Selection Committee along with their Character-rolls and such other record pertaining to them, as may be considered proper:</p> <p>Provided that while preparing eligibility lists under this sub-rule, where there are two or more different feeding cadres:</p> <p>(a) bearing different pay-scales, the candidates belonging to the cadre bearing higher pay scale shall be placed higher in the eligibility lists.</p> <p>(b) bearing the same pay-scale the names of the candidates shall be arranged in the eligibility lists in order of the date of their substantive appointment in their respective cadres.</p> <p>(3) The Selection Committee shall consider the cases of the candidates on the basis of the records referred to in sub-rule(2) and, if it considers necessary, it may interview the candidates also.</p> <p>(4) The Selection Committee shall prepare a list of selected candidates arranged in order of seniority as it stood in the cadre from which they are to be promoted and forward the same to the appointing authority.</p>	(i) Director	Chairman	(ii) Two officer of the directorate not below the rank of Deputy Director to be nominated by the Director.	Members
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(ii) Two officer of the directorate not below the rank of Deputy Director to be nominated by the Director.	Members				
Combined Select List	18. If in any year of recruitment				

	<p>appointments are to be made both by direct recruitment and by promotion, a combined select list shall be prepared by taking the names of the candidates from the relevant lists, in such manner that the prescribed percentage is maintained, the first name in the list being of the persons appointed by promotion.</p>
<p>PART –VI APPOINTMENT, PROBATION, <u>CONFIRMATION AND SENIORITY</u></p>	
Appointment	<p>19. (1) Subject to the provision of sub rule (2) the appointing authority shall make a appointment by taking the names of candidates in the order in which they stand in the lists prepared under rule 15 or 16 or 17 or 18 as the case may be.</p> <p>(2) Where, in any year of recruitment appointments are to be made both by direct recruitment and by promotion. Regular appointments shall not be made unless selections are made from both the sources, and a combined list is prepared in accordance with rule 18.</p> <p>(3) If more than one order of appointment are issued in respect of any one selection, a combined order shall also be issued, mentioning the names of the persons in order of seniority as determined in the selection or, as the case may be, as it stood in the cadre from which they are promoted, if the appointments are made both by direct recruitment and by promotion, names shall be arranged in accordance with the order, referred to in rule 18.</p>
Probation	<p>20(1) A person substantives appointed to a post in the Service shall be placed on probation for a period of two years.</p> <p>(2) The appointing authority may, for reasons to be recorded, extend the period of probation in individual cases specifying the exact date up to which the extension is granted:</p> <p style="text-align: right;">Provided that, save in exceptional</p>

	Pradesh Government Servants Seniority Rules, 1991, as amended from time to time.
Scale of pay:	<p><u>PART VII- PAY ETC,</u></p> <p>23. (1) The scale of pay admissible to persons appointed to the various categories of posts in the service, whether in a substantive or officiating capacity or as a temporary measure, shall be such as may determined by the Government from time to time.</p> <p>(2)The scale of pay at the time of the commencement of these rules are given as follows:-</p>
Name of the Post	Scale of pay
1.Film Distributor Officer	Rs. 2000-60-2300-EB-75-3200
2. Film Officer	-do-
3.Photo Officer	-do-
4. Film Librarian	Rs.1400-40-1800-EB-50-2300
5.Newsreel Cameraman	Rs.1400-40-1600-50-2300-EB-60-2600
6.Photographer	Rs.1400-40-1600-EB-50-2300
7.Photo Artist	Rs.1400-40-1800-EB-50-2400/ Rs.1400-40-1600-50-2300-EB-60-2600
8.Junior Newsreel Cameraman	Rs.1200-20-1560-EB-40-2040
9. Laboratory Incharge	-do-
10.Bromide Printer	Rs.975-25-1150-EB-30-1660

11. Laboratory Asstt	Rs. 825-15-900-EB-20-1200
12. Camera Coolie	Rs.750-12-870-EB-14-940
13. Laboratory Boy	-do-
14. Photo Cataloguer	Rs.1200-30-1560-EB-40-2040
15. Film Cataloguer	-do-
16.Film Production Manager	Rs.2000-60-2300-EB-75-3200

Pay during probation	<p>(1) Notwithstanding any provision in the Fundamental Rules to the contrary, a person on probation, if he is not already in permanent Government Service, shall be allowed his first increment in the time scale when he has completed one year of satisfactory service, has passed departmental examination and undergone training, where prescribed, and second increment after two years service when he has completed the probationary period and is also confirmed.</p> <p>Provided that if the period of probation is extended on account of failure to give satisfaction such extension shall not count for increment unless the appointing authority directs otherwise.</p> <p>(2) The pay during probation of a person who was already holding a post under the Government service shall be regulated by the relevant fundamental rules.</p> <p>Provided that if the period of probation is extended on account of failure to give satisfaction such extension shall not count for increment unless the appointing authority directs otherwise.</p> <p>(3) The pay during the probation of a person already in permanent Government service shall be regulated by the relevant rules, applicable generally to Government servants serving in connection with the affairs of the State.</p>
Criteria for Crossing Efficiency Bar	<p>24. No person shall be allowed to cross efficiency bar unless his work and conduct is found to be satisfactory and unless his integrity is certified.</p>

PART VIII-OTHER PROVISIONS

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| Canvassing | 25. No recommendations, either written or oral, other than those required under the rules applicable to the post or Service will be |
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		taken into consideration. Any attempt on the part of a candidate to enlist support directly or indirectly for his candidature will disqualify him for appointment.
Regulation of other matters	26.	In regard to the matters not specifically covered by these rules or special orders, persons appointed to the service shall be governed by the rules regulations and orders applicable generally to Government servants serving in connection with the affairs of the State.
Relaxation from the conditions of service	27.	Where the State Government is satisfied that the operation of any rule regulating the conditions of service of persons appointed to the Service causes undue hardship in any particular case, it may notwithstanding anything contained in the rules applicable to the case by order dispense with or relax the requirement of that rule to such extent and subject to such conditions as it may consider necessary for dealing with the case in a just and equitable manner. Provided that where a rule has been framed in consultation with the Commission that body shall be consulted before the requirements of the rule are dispensed with or relaxed.
Savings	28.	Nothing in these rules shall affect reservations and other concessions required to be provided for the candidates belonging to the Scheduled Castes, Scheduled Tribes and other special categories of persons in accordance with the orders of the Government issued from time to time in this regard.

**APPENDIX
(SEE RULE 4(2))**

STENGTH OF FILM PHOTO UNIT

Serial Number	Name of the post	Number of Post		Total
		Permanent	Temporary	
1.	Film Distributor Officer	-	1	1
2.	Film Officer	2	-	2
3.	Photo Officer	-	2	2
4.	Film Librarian	1	-	1
5.	Newsreel Cameraman	4	8	12
6.	Photographer	5	7	12
7.	Photo Artist	1	-	1
8.	Film Cataloguer	1	-	1
9.	Photo Cataloguer	1	-	1
10.	Junior-Newsreel Cameraman	-	12	12
11.	Laboratory Incharge	1	1	2
12.	Bromide Printer	2	4	6
13.	Laboratory Assistant	3	3	6
14.	Camera Coolie	5	9	14
15.	Laboratory Boy	2	4	6
16.	Film Production Manager	1	-	1

By Order,

Yogendra Narain
Principal Secretary